

Planning for the potential of a closure

Dear Tenant,

In light of the continuing Coronavirus pandemic and apparent resistance by some elements of the population to adhere to the social distancing recommendations by Public Health England (<https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people/guidance-on-social-distancing-for-everyone-in-the-uk-and-protecting-older-people-and-vulnerable-adults>) we believe **it is necessary to plan for the potential of the Government issuing a stronger lockdown of the country later this week**, which may include businesses such as your own / the Science Park. It is our intention to remain open for as long as possible during this crisis to support the economy, however, we will have to comply with any potential government instruction to close the facility. As such you should be finalising your plans for managing the impact of this scenario to your business should it happen.

Many of you have already taken the Government's advice and where possible instructed employees to work from home. For those of you remaining where this is not possible, you will be visited today by our Cleaning Supervisor and issued with a cleaning kit that will allow you / your staff to clean areas inside of your office that the cleaners do not normally clean, e.g. desks, meeting tables, etc. This process should help reduce the potential for any transfer of virus from your workplace into the common areas of the building. Please do **not** take these items away and use at home.

In order to maximise the cleaning of receptions, common areas and toilets with a reducing staff number and less people on site, we will start to close down some toilets which may mean you will have to use facilities further away in the building – we apologise for this inconvenience but trust you understand this allows us to be more effective with the remaining resources available to us – and stay open longer.

Should you have any queries please refer to the dedicated Coronavirus webpage at <https://www.wolverhamptonsp.co.uk/news/coronavirus-advice> Should you have any remaining queries please forward them to the Healthinfo@wolverhamptonsp.co.uk e-mail address where they will be responded to based upon their urgency and the information available.